

## Driver's Meeting Guide for CVMC Drives/Tours

Update: February 21, 2024

1. **Before the Drive – Drivers Meeting:** About 15 minutes before leaving, gather members together for a Driver's Meeting where you will:
  - a. Ensure all CVMC member drivers and participants have signed the appropriate waiver.\*
  - b. Ask everyone to see Bud ASAP if they do not have a radio.
  - c. Count the number of people who will be gathering for lunch at the drive destination.
  - d. Handout the route document, discuss the route and any special things to be aware of during the drive.
  - e. Identify where drivers should zero out their odometer to match the route mileage.
  - f. Identify the middle car and the last car that will provide radio contact with the you (and others)
  - g. Tell drivers to turn their headlights OFF (Only the last car will have their headlights ON.)
  - h. Review these Driving Safety Tips:
    - i. Honor the speed limits
    - ii. Keep adequate distance between you and the car in front of you dependent on speed.  
(3 second rule)
    - iii. Keep the car behind you in site.
    - iv. Be mindful of road hazards such as bicyclists, pedestrians, animals, etc.
    - v. Keep radio chatter down. (Radios are the primary communication between the lead, middle and end cars.)
    - vi. Use the radio to contact everyone if you have to stop or leave the drive.
2. **During the Drive**
  - a. Before leaving the starting point, once everyone is in their cars, do a quick radio check with the middle and last cars.
  - b. Ask your navigator to contact the restaurant with the final number to expect for lunch.
3. **After the Drive**
  - a. Bud will collect the radios as people leave their cars before they go for lunch.
  - b. After lunch, help folks make choices on the best routes they can use to get home quickly.

### **\*Who can participate in CVMC Drives and Events:**

- a. Only CVMC Members can participate in a drive or tour. All CVMC member drivers and participants must sign the *CVMC Release and Waiver of Liability, Assumption of Risk & Indemnity Agreement* for the specific drive or tour.
- b. Non-members (guests) wishing to participate in a drive or tour must join the club by filling out a *Membership Form* as a "Member-for-the-Month" and paying \$2.00 each.
- c. *Minors wishing to participate in a drive or tour must join the club by filling out a Membership Form as a "Member-for-the-Month", paying \$2.00 each, and completing a Minor's Assumption of Risk and Release and Waiver of Liability Form, which includes a signature from their parent or guardian.*